



November 13, 2013

Item No. 15

**AUTHORIZATION TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT FOR FUEL SUPPLY  
AND VEHICLE MAINTENANCE SERVICES WITH THE CITY OF CHICAGO**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners approve the attached Resolution authorizing the Chief Executive Officer ("CEO") or his designee to execute an Intergovernmental Agreement ("IGA") with the City of Chicago, acting through its Department of Fleet and Facility Management, for fuel, vehicle maintenance, car wash and road and towing services in an amount not-to-exceed \$150,000 for the period January 1, 2014 to December 31, 2016, with one two-year option exercisable at the CEO or his designee's discretion, subject to funding availability and satisfactory contract performance, in an amount not-to-exceed \$100,000 for the period of January 1, 2017 to December 31, 2019, , for an aggregate not-to-exceed contract value of \$250,000.

**FUNDING**

CHA General Fund

**SOLICITATION SUMMARY**

**Vendor:**

City of Chicago Department of Fleet and Facility Management  
30 North LaSalle Street, 3rd Floor  
Chicago, IL 60602

**Compliance Information**

N/A

**M/W/DBE Participation:**

N/A

**GENERAL BACKGROUND**

The current IGA with City of Chicago for fuel and vehicle maintenance services expires December 31, 2013. The IGA was entered into to allow the CHA to maintain its vehicles used for official CHA business. Under this Agreement, the Department of Fleet and Facility Management provided fuel, car wash, road and towing services to CHA owned vehicles at the City of Chicago fleet rate.

A pricing study has determined that the prices extended to the CHA by the Department of Fleet and Facility Management remain considerably lower than those available in the private market.

Based upon the foregoing, it is in the best interest of the CHA to enter into an Intergovernmental Agreement for a period of three (3) years with the City of Chicago Department of Fleet and Facility Management, with one option to renew the Agreement for a period of three (3) additional years for fuel, car wash, road and towing services for the CHA owned vehicles at the "Fleet" rate.

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The SVP of Asset Management concurs with the recommendation to enter into an Intergovernmental Agreement with the City of Chicago Department of Fleet and Facility Management to provide fuel, vehicle maintenance, car wash, and road and towing services for CHA vehicles.

The CEO/President recommends the approval to enter into an IGA with the City of Chicago Department of Fleet and Facility Management to provide fuel, vehicle maintenance, car wash, and road and towing services for CHA vehicles for a three-year base period in an amount not-to-exceed \$150,000, with one two-year option for \$100,000, exercisable at the CEO or his designee's discretion, subject to funding availability and satisfactory contract performance for an aggregate not-to-exceed amount of \$250,000.

**RESOLUTION NO. 2013-CHA-108**

**WHEREAS**, the Board of Commissioners has reviewed the Board Letter dated November 13, 2013, titled "AUTHORIZATION TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT FOR FUEL SUPPLY AND VEHICLE MAINTENANCE SERVICES WITH THE CITY OF CHICAGO";

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT** the Board of Commissioners authorizes the Chief Executive Officer ("CEO") or his designee to execute an Intergovernmental Agreement with the City of Chicago, acting through its Department of Fleet and Facility Management, for fuel, vehicle maintenance, car wash and road and towing services in an amount not-to-exceed \$150,000 for the period January 1, 2014 to December 31, 2016, with one, two-year option for the period of January 1, 2017 to December 31, 2019 exercisable at the CEO or his designee's discretion, subject to funding availability and satisfactory contract performance, in an amount not-to-exceed \$100,000 for an aggregate not-to-exceed contract value of \$250,000.



Chicago Housing Authority  
60 E. Van Buren  
Chicago, IL 60605  
312-742-8500  
[www.thecha.org](http://www.thecha.org)